



**CITY COUNCIL MEETING  
OF THE CITY OF CEDAR HILLS  
Tuesday, August 5, 2014 7:00 p.m.**

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **City Council Meeting on Tuesday, August 5, 2014, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

**COUNCIL MEETING**

1. Call to Order, Invocation given by C. Crawley and Pledge led by C. Geddes
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

**REPORTS/PRESENTATIONS/RECOGNITIONS**

4. Eagle Scout Carson Moon - Eagle Scout Project – Cedar Hills Welcome Sign
5. Decisions Survey Presentation – Dan Jones, Cicero Group

**CONSENT AGENDA**

6. Minutes from the July 1, 2014 and July 15, 2014 City Council Meetings

**CITY REPORTS AND BUSINESS**

7. City Manager
8. Mayor and Council

**SCHEDULED ITEMS**

9. Discussion and Recap of the 2014 Family Festival
10. Review/Action on a Resolution Amending the Purpose, Duties, and Membership of the Family Festival Citizens Advisory Committee
11. Motion to go into Executive Session, pursuant to Utah State Code 52-4-204 & 52-4-205, to discuss the purchase, exchange or lease of real property, and to discuss pending or reasonably imminent litigation.

**\*\*\* EXECUTIVE SESSION\*\*\***

12. Motion to Adjourn Executive Session and reconvene City Council Meeting

**ADJOURNMENT**

13. Adjourn

Posted this 1st day of August, 2014

/s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city's website at [www.cedarhills.org](http://www.cedarhills.org).
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- An Executive Session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	8/5/2014

## City Council Agenda Item

<b>SUBJECT:</b>	Canyon Road "Cedar Hills" rock sign, Carson Moon Eagle Project
<b>APPLICANT PRESENTATION:</b>	Carson Moon
<b>STAFF PRESENTATION:</b>	Chandler Goodwin
<b>BACKGROUND AND FINDINGS:</b> Carson Moon has been working with Dee Howard in the Public Works Dept. on a possible rock on Canyon Road, welcoming people into Cedar Hills. The City owns a parcel of land that is mostly locked up by aqueduct, utility, and federal easements. Carson Moon is proposing to place a rock on this parcel that would welcome people to Cedar Hills	
<b>PREVIOUS LEGISLATIVE ACTION:</b> N/A	
<b>FISCAL IMPACT:</b> N/A	
<b>SUPPORTING DOCUMENTS:</b> Easement map, concept plan for sign	
<b>RECOMMENDATION:</b> Staff recommends that Council consider the proposal and make recommendations for further consideration.	
<b>MOTION:</b> No motion necessary, presentation item only.	

## Eagle Project Information

Name of Project to Complete Cedar Hills Monument at Canyon Heights

Explain Project in detail:

My project is to create a monument of sorts at the northeast corner of the entrance to the Canyon Heights subdivision. I plan to use a large rock that I will have engraved with the Cedar Hills logo.

Proposed Starting Date June 1, 2014 Time \_\_\_\_\_

Proposed Completion Date September 1, 2014 Time \_\_\_\_\_

Approved by Scout Leader ✓ Yes \_\_\_\_\_ No

## Safety Concerns

Does the project pose any safety concerns? Who is going to monitor the project? Who will provide safety equipment if needed. (If any, list below)

A few hazards will be present, but acting careful, having gloves and maybe hard hats, we will be fine.

My Dad and our troop leaders will monitor the project.

One of our <sup>troop</sup> leaders most likely has some because he is a contractor.

## Funding Information (cost analysis)

Estimated Project Cost 800

Estimated Fundraiser Amount 800

Estimated City of Cedar Hills Funding 0

## Materials, Tools, and Supplies

List materials, tools, and supplies—where will you get them and how much will they cost?

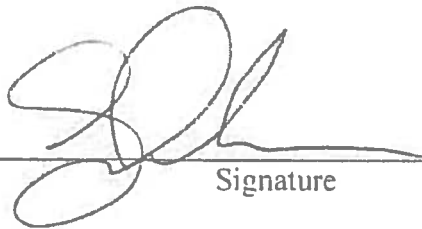
	Material Description	Where are you getting materials?	Price
Materials	Rock w/ engrave	From contact from Cody Lark	600
	rocks	"	100
	cement	Store	80
Supplies	Tarps	Store	20
	CAUTION Tape	Store	5
	safety cones	City? store	
Tools	Shovels	Recruits	
	picks	Recruits	
	buckets	Recruits	
	Cement mixer	Cody Lark	
	Impact drill	Recruits on store or CL	
	drill bits	" or Cody Lark	

## Participants

Will there be sufficient leadership and parental guidance? Explain who will be monitoring the project.

Yes. My Dad, + troop leaders,

Scout Leader Approval



Signature

7/28/14

Date

Cedar Hills Approval

Signature

Date





Orange Hatched -  
Permanent Federal  
Easement (No Monuments)  
Purple Hatched -  
Federal Reserve  
Easement  
(Puro Reservoir Canal  
Easement)

Alpine Aqueduct Reach 3  
48"

Jordan Aqueduct Reach 4  
72"







# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	8/5/2014

## City Council Agenda Item

<b>SUBJECT:</b>	Presentation of Decisions Survey 2014
<b>APPLICANT PRESENTATION:</b>	
<b>STAFF PRESENTATION:</b>	David Bunker, City Manager
<b>BACKGROUND AND FINDINGS:</b> Kjersten Adams with the Cicero Group/Dan Jones will be in attendance to present the findings of the Decisions Survey 2014.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> Contract with the Cicero Group to perform the Decisions Survey 2014.	
<b>FISCAL IMPACT:</b> No additional fiscal impact for FY2015.	
<b>SUPPORTING DOCUMENTS:</b> Decisions Survey Research Outline and Questionnaire Results.	
<b>RECOMMENDATION:</b> This item is a discussion item only.	
<b>MOTION:</b> This item is a discussion item only. No motion is necessary at this time.	



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	8/5/2014

## City Council Agenda Item

<b>SUBJECT:</b>	Recap of the 2014 Family Festival Celebration
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Jerianne Conroy, Greg Gordon
<b>BACKGROUND AND FINDINGS:</b> A recap of the events, activities, program, volunteers, budget, etc. of the 2014 Family Festival. A review of what worked well, the challenges, and opportunities for improvement.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> None.	
<b>FISCAL IMPACT:</b> n/a	
<b>SUPPORTING DOCUMENTS:</b> n/a	
<b>RECOMMENDATION:</b> n/a	
<b>MOTION:</b> n/a	



## Family Festival 2014 Recap

### Overall General Recap

The 2014 Family Festival was a success once again and as always we are continually looking for ways to improve our Festival in order to get more residents involved in Cedar Hills. This year we had our 3<sup>rd</sup> annual Concert in the Park, which this year kicked off the summer concert series. We had Ashley Hess, Rilee Nicole, and Nathan Osmond was our headliner and there were a number of positive comments made and we had the highest turnout that we've had so far for any concert.

The Fun Run this year was once again a great success and the Rhiddlehoover Family was extremely grateful and appreciative that Rocky's was remembered for being such a great young man. It really helps to have a purpose such as a charity that people are willing to turn out for if it is a good cause. As you all remember Rocky Rhiddlehoover was the young scout from Cedar Hills who was killed at Scout camp one year ago.

The carnival was a disappointment this year because of a lack of communication from the Carnival company. Their rides this year compared to last were less than desirable than last year and some people were disappointed as a result. We are going to open up our search again to other carnival companies because of our poor experience with them this year.

We chose the 4th week in June because it was the only date the carnival had available. But that put us in competition with the Lehi parade and festival which caused problems getting food trucks and more parade entries. Given those obstacles and the problems we had with the carnival operator, we are exploring a return to the first weekend in June for 2015, a date which has no local conflicts and gets us ahead of the P.G. Strawberry Days and will hopefully increase participation levels.

Our pricing structure was the same as last year, considering that 2 Cedar Hills stakes had functions happening the same week, our numbers were actually really good. Jerianne Conroy was a fantastic Committee Chair this year and did an amazing job and Keith Irwin was the Chair Elect this year and together the team was amazing and all worked so well together and we look forward to many more years together. Luckily for us Jerianne and Keith have decided to both stay on and just switch positions each year. This will make thing so much smoother to not have to retrain a new person every 2 years and they are so great to work for. Once again we were able to work with the 2 Cedar Hills stakes and get around 100 volunteers that helped fill all our positions and everything went off without a hitch:

- Total Budgeted: \$40,000
- Total Spent: \$ 36,611.34
- Total Sponsors: 18, however more money was raised by them this year (18 last year)
- Total Revenue: \$28,848
- Total Value Comped: 114 packages @ \$15.00 each = \$1368
- Total Spent by City after charges - sponsorships \$ made: **\$7,605.34b**

### What we felt went well:

- The Ducky Derby during the YCC kids games was a big hit with the children and our YCC made \$92.00 this year for their fundraising efforts. The Buried Treasure was once again a big hit this year and the kids had a blast looking for the money that Keith buried so well 😊.
- We had 2 Food Trucks this year plus Sammy's and our usual Navajo Taco guy. They seemed to do really well and they all seemed to have a good line most of the day on Saturday.
- This year we moved all vendors along the trail and it was a big hit, it caused a little traffic congestion at times but that's a good thing for the vendors. All vendors seemed very happy this year and they didn't get sprayed by the Firemen 3 times during the day like they did last year.
- Once again we branded the Family Festival through the magazine and the theme was "There's no place like home". This year we once again included all sponsors logos on the volunteer t-shirts and it was a big hit for our sponsors.
- The 2014 Family Festival Magazine was published by Bennett Communications again and they did a fantastic job as always.
- Steve Webber did a fantastic job as the Sponsorship chairperson and he was able to bring in some big money from bigger corporations that resulted in bringing in higher sponsorship then we've had in the past as you can see from the numbers above.
- We found ways to save money on a number of events, we had Chase Bank sponsor the Buried Treasure (saved \$300) again, we went to the PG Pool again this year (saving us another \$600). We worked with Macey's grocery store again to offer the Dinner and Swim Night. It didn't go quite as smoothly as last year due to their main guy leaving after last year's event to a corporate position. Others were in charge this year that didn't have the same customer service gene that he had. The weather really played in our favor this year and it made for a fantastic week. A little rain on Friday for 15 minutes felt great 😊.
- Jerianne took on the vendors this year, in addition to her responsibilities of running the entire show, and did an amazing job. Our vendor supervisor from last year worked at Lehi this year as they are a bigger city and more revenue for her. Last year we had someone else take it on and we split the fees with them, this year by doing it ourselves we were able to bring in a great deal more revenue for ourselves. Kuddos to Jerianne for being amazing.

### Areas for improvement:

- The issues we had with the carnival company were big issues for our liking and as a result we are possibly looking at other options for next year for our guests. The teenagers this year really didn't have much to look forward to unfortunately. The communication between the carnival representatives was not up to par and Jerianne was very patient in trying to work through her as best she could.
- The volunteers didn't do a very good job this year of checking the restrooms, so we know it's something we need to address with them next year.
- The service project, unfortunately, didn't come together as planned. Keith took a lot of the brunt of this on his shoulders and did an excellent job considering it was thrown on him 1 week before. Lesson learned and hopefully the YCC will be able to take this over in the future and pull off a great showing.

### Ideas for next year:

- Being able to work with another carnival company that is better at communicating and being specific on what rides we'll be getting so we can push that to our residents.
- Having someone else work with Steve Webber for sponsorships next year to help with all the small details with logos, print ads, banners, etc. from each of them.

### Participation

Event	2013	2014
Swim Night	300	388
5K / Mile	150	150 or so
Dinner	802	750
Parade Entries	63	58

### Swim Night

- Total Participants 2013: 300
- Total Participants 2014: 388
- Total Cost: \$ 611.89
- Total Revenue: \$342.00 for day of (packages swim night was thrown in for free)

This year's Swim Night was once again held at Pleasant Grove's Veteran's Memorial Pool on Monday, June 23<sup>rd</sup>. Tickets were sold individually for \$2.00, and also at the gate for \$3.00 this year. Our attendance this year was significantly higher, possibly due to great weather. We also offered more food so we didn't run out. We had a small hiccup with the pool staff as the P.G. City Manager didn't tell them we had the pool to ourselves so they had to kick all their pass holders out without having a sign posted for them to know about it.

### What we felt went well:

- Macey's did a good job and there was plenty of food.
- Having tickets allowed us to get an accurate count.
- This year we brought in tickets to all events and sold packages to those interested that night.
- Having swim night as part of the Family Pass and basically for free with the packages.

### Areas for improvement:

- Better communication to make sure there aren't issues with the pool staff.
- Let citizens know that we can only accept cash or checks the night of.

### Ideas for next year:

- See if Macey's will allow us to get a better number to them closer to the day, they needed numbers from us 4 days in advance and most of residents wait until it gets a lot closer to the festivities kicking off.

## Dinner and Movie Night

- Total Participants 2013: 802
- Total Participants 2014: 750
- Total Cost: \$ 3,097.30
- Total Revenue: \$ 600.00 (Night of sales and dinner only sales, dinner was free with package)

We had a pretty big hitch in our plans as you all know because the Health Inspector decided to show up just before we were supposed to open for dinner and Macey's wasn't ready when we were supposed to be going live because they were still working things through with the inspector. We also had to add an additional hand washing station where Mayor/Council served dessert to our residents. The line unfortunately seemed like it wasn't moving as fast because they were so far behind dealing with the inspector. This year we handed plates to each person as they passed us so we could make sure people weren't going through multiple times to assure we had enough food, this was a great idea. Having 2 lines was a great touch, but the condiment area seemed to be slowing people down quite a bit because the health inspector made them only have 1 person for both sides for some reason. The movie was a huge hit and to see the hillside completely covered was great and everyone loved seeing Herbie the Love Bug (old school). The stadium seating was a big hit. Our audio visual guys were once again excellent. The pre-ad for our sponsors went over really well with people and they enjoyed the additional facts about Cedar Hills that were displayed as well. This year we had the firemen come over with their lights also to light up the hill after the movie so people could see and not trip over and fall. Seemed to be a great idea.

### What we felt went well:

- Renting a canopy from Diamond Rental again to place all the food under was very well received by all (especially Macey's).
- Having the Mayor/Council serve the dessert again was a very nice touch for our residents.
- Having tickets to count again for afterwards.
- Having the movie at Heritage Park and using the stadium seating at the amphitheater was great.
- Having volunteers scheduled to clean the hillside after the movie so it wasn't left a mess like in years past.

### Areas for improvement

- Having a vendor there to sell snacks at the movie night for those wanting a little something extra. (YCC?) Maui Chill was going to do it this year but the Health Inspector shut them down that night.

### Ideas for next year:

- Again waiting as long as possible for final #'s to give to Macey's, we had a ton of people come in last minute buying tickets and we were adding quite often.



## 5k & Mile Fun Run

- Total Participants 2013: 150
- Total Participants 2014: 150 or so
- Total Cost: \$ 0.00
- Total Revenue: \$ 0.00

Once again we only did a fun run this year because the AF ½ marathon was the Saturday before our event. This year we once again chose to help someone in need. This year's event was the Rocky Rhiddlehoover Memorial run, for a local scout who died last year and the family wanted to see some of his wishes come true by earning money to help others in Arkansas who are not as fortunate as we are and it was very well received by everyone. We did not charge anything and we did not spend anything (fruit/drinks were donated by Ridley's). They collected money from people who wanted to donate to the cause. Runtastic Events donated the race supplies as part of their sponsorship package and Shannon Payne and the Cedar Hills 16<sup>th</sup> Ward ran this event and did an exceptional job. Everyone had a great time.

### What we felt went well:

- This year we had the AF Police department there with 2 officers on their bikes to get the race started and for the end to direct traffic.
- The Committee members completely ran this and it took so much time off our hands.
- This year we worked with the school to make sure the sprinklers weren't coming on during the event and it was a big win.

### Areas for improvement:

- Possibly look to include a 5K run next year or tie into the AF Canyon race again if timing works out as that saves us so much money and effort.

### Ideas for next year:

- If we have a ton of participants like we did we may need to get a better sound system to use instead of the bull horn.

## Family Festival Parade

- Total Entries 2013: 63
- Total Entries 2014: 58
- Total Cost: \$1,147.49
- Total Revenue: \$65.00

### What we felt went well:

- #'s were down just a little but considering we were competing with Lehi we were happy with those #'s. Rob Olsen and Ben Cahoon did an amazing job. The parade is one of the more difficult things to run as there are so many details to deal with.
- Maintaining contact with entries after each year is always a plus.

- Having group leaders to organize groups.
- E-mailing volunteers assignments a few days before
- E-mailing parade line-up, route, and specific directions
- Creating a Parade Script for the announcer and having Patrick Wiscombe be our emcee again.
- Giving people a number to reach someone in charge
- Improved quality of entrants, more floats, music, and animals. Loved having the float of church singers that we sent back through to make them feel appreciated for coming. We've been trying to get them for years and Rob was able to get them to come this year.
- The flow was perfect this year, everyone stayed close to each other and there were no big gaps.

#### Areas for improvement:

- Have better communication with the P.A. announcer to let them know who didn't show up or any changes that need to be made.
- Have parade start a little bit further up so that it isn't as congested at the school like it was this year, utilize the side streets more.
- Continually try to improve quality of entries
- We were able to get Lone Peak Band to participate again in our parade this year. We are working with them to have a long standing relationship for years to come.

#### Ideas for next year:

- Keep a list of floats from other area parades and contact them earlier, try not to conflict with other cities parades.
- Try to get more costume characters
- Work with the Fire Dept. to always have the flag at the roundabout like we did again this year.

### Carnival

- Total Participants 2013: 1343
- Total Participants 2014: 1282
- Total Cost: \$ 9601.27
- Total Revenue: \$ 6342.00 + % of each ticket sold back from Midway West.

This year's Carnival with Midway West was not as good as the last 2 we've had with them and we have let them know of our frustrations. They did not bring the Ferris Wheel or the large slide that Jerianne had been telling her we needed for sure. This year we did not hear of anyone throwing up on the rides either so that was good. This year we had the carnival for 2 days again, our Friday this year seemed a little busier than last year. Our Saturday was great once again. The baking contest was run by Councilmember Zappala and was a big hit again and we once again had the prizes donated by Dear Lizzie. This year we worked with a particular food vendor on giving us 10% of his gross sales instead of the vendor fee and he ended up doing really well and as a result we ended up making more money from him. We had some issues with him at first that made things a little stressful but the comments from

residents about his food was amazing and everyone seemed very happy. It was the BBQ truck that was parked back by the pavilion area.

#### **What we felt went well:**

- There was perfect amount of water in the creek for the Ducky Derby.
- Our vendors were a huge hit in that Jerianne worked with them all and we were able to keep all the money instead of splitting it with someone else.
- Having Bingo again this year was a great idea.
- Keeping the canopy tent to allow Kids Games to be in there.
- 3<sup>rd</sup> annual Ducky Derby in the creek was a huge hit. YCC collected \$92.00 for Sub for Santa.
- Buried Treasure this year was sponsored again by Chase Bank and they supplied all the coins.
- The Shakespeare group was fantastic and was very well attended and we would love to get them back year after year.
- Prizes donated for Bake Contest by Dear Lizzie again.
- Having the vendors wrapped along the trail was a big win for them and for everyone to get exposure as our residents walked by them multiple times a day.

#### **Areas for improvement:**

- Get a new carnival company that will be better to work with and won't let us down.
- Working better with our volunteers on checking the restrooms more frequently so we don't run out of supplies.

#### **Ideas for next year:**

- Look into a different carnival company and possibly discuss higher pricing for better rides for our residents. Do we also cover more of the costs to get better rides here consistently?

#### **Fireworks**

- Total Cost: \$16,520

The fireworks show was once again put on by Vortex Fireworks, and was a great finish to another great week of events. We had our Audio Visual guys once again play the music on the speakers at Mesquite Park rather than paying someone to come perform for us. We saved \$200.00 by cleaning up the golf course and Mesquite Park and then passed that on to the golf course as a revenue source and having them bring out volunteer kids the next morning to clean up.

#### **What we felt went well:**

- Fireworks show was great as always.
- Having the Concert in the Park prior to the fireworks at Heritage was a great event and having it be the kick off to the Summer Concert series was great.
- Having the radio station printed in the magazine this year so people knew the station.
- Public Works blocked off Cottonwood so there weren't issues with people parking on that street. Made the P.D. job a lot easier and as always they were a huge help to us, as was the Fire Dept. Also having the P.D. block off the golf course road and working with the group that had

rented the Vista Room for their wedding. What a great night for them to not only get married but get a free fireworks show out of it also for their guests 😊.

- No issues this year as we worked with the church and superintendent on the sprinklers and so none of them came on during the show.

#### **Areas for improvement:**

- Change the music, some of the songs were old and we needed to spice it up a bit.
- Get YCC to sell glow in the dark wristbands to earn money?

#### **Ideas for next year:**

- Can't think of anything to make this go any better.

#### **OVERALL FEELINGS:**

Having the FF Committee this year was fantastic and we were a great team and things went really smooth for the most part. Steve Webber did an awesome job this year with our sponsors, which brought in so much more money to help us bridge the gap in costs versus revenue. This year overall will end up being the best run show and we'll end up spending less money out of the General Budget when it's all said and done, with the exception of the issues with the carnival company. The Committee Chairs will come up with a recommendation on when to have the Family Festival moving forward as soon as possible while working with a new carnival company as we want to give plenty of notice for people to arrange their summer schedules, church activities, family trips, etc. The more notice and publicizing the date the better we'll be in getting participation from our residents. Cedar Hills is a great place to live and even better when we have so many willing to step up and give of their time in service to others.

The golf tournament this year was also a huge success with it being completely booked and everyone had a great time. It played really fast also and all participants enjoyed a great Hawaiian lunch afterwards courtesy of L & L BBQ out of Provo.





# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Manager
<b>DATE:</b>	8/5/2014

## City Council Agenda Item

<b>SUBJECT:</b>	Resolution Amending the Purpose, Duties, Membership of the Family Festival Committee
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Councilmember Rees
<b>BACKGROUND AND FINDINGS:</b> It is recommended that the City Council approve a resolution modifying the bylaws for the citizens advisory committee to oversee the annual family festival celebration.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> Creation and implementation of a citizens advisory committee to oversee the annual family festival celebration.	
<b>FISCAL IMPACT:</b> None.	
<b>SUPPORTING DOCUMENTS:</b> A resolution modifying the bylaws for the citizens advisory committee to oversee the family festival of the City of Cedar Hills, Utah.	
<b>RECOMMENDATION:</b> Staff recommends the council approve the proposed resolution with the modifications.	
<b>MOTION:</b> To approve/not approve Resolution No. _____, A Resolution Amending the Purpose and Duties, Membership and Term of Office of Family Festival Citizens Advisory Committee of The City of Cedar Hills, Utah.	

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AMENDING THE PURPOSE AND DUTIES, MEMBERSHIP AND TERM OF OFFICE OF THE FAMILY FESTIVAL CITIZENS ADVISORY COMMITTEE OF THE CITY OF CEDAR HILLS, UTAH.**

**WHEREAS**, the City Council of the City of Cedar Hills recognizes the value of resident volunteerism and participation in community events; and

**WHEREAS**, the City Council of the City of Cedar Hills has established a citizens advisory committee to plan, implement, and oversee the yearly Family Festival in conjunction with City staff;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:**

**PART I  
NAME**

The name of this Citizens Advisory Committee shall be the Cedar Hills Family Festival Committee.

**PART II  
PURPOSE AND DUTIES**

- A. The purpose of the Committee shall be to plan, implement, and oversee the annual Family Festival.
- B. The Committee shall ~~act in an advisory capacity to City staff and the City Council~~ keep the city staff and council representative apprised of decisions relating to the plans, preparation, and implementation of the Family Festival and shall have the following duties and responsibilities:
  - 1. ~~To advise City staff and the City Council on the planning, preparation, and implementation of the annual Family Festival.~~
  - 2. To assist City staff and the City Council with public relations regarding the Family Festival.
  - 3. To make recommendations to City staff and the City Council for programming events such as, but not limited to, the 5k race, family fun run, swim night, dinner and movie, parade, carnival, and any other events that may be considered as part of the Family Festival.
  - 4. To encourage residents, businesses, and property owners to participate in the Family Festival activities through participation and volunteer efforts.
  - 5. To solicit and raise sponsorship funding.

**PART III  
MEMBERSHIP AND TERM OF OFFICE**

- A. The Committee shall consist of residents of Cedar Hills.
- B. ~~All members shall be appointed by the Mayor with the consent of the City Council. (Part IV-B states that the Chair will appoint Vice Chair and Committee members)~~
- C. The Mayor shall appoint ~~two~~ one member of the City Council as ex officio members of the Committee.
- D. Within thirty (30) days of the declaration of vacancy on the committee, the Mayor shall make a recommendation to the City Council on appointments to the committee. If the City Council does not confirm the Mayor's recommendation within forty five (45) days of the vacancy, then the City Council may vote to appoint a new regular member.

- E. The Committee shall consist of twelve to fifteen regular members.
- F. The length of term for each Committee member shall be three (3) years.

#### **PART IV OFFICERS AND STAFFING**

- A. The Mayor shall appoint a Chair with the advice and consent of the City Council.
- B. The Chair ~~will appoint~~ makes recommendations to the mayor for a Vice Chair, ~~and~~ Committee members ~~and Secretary~~ after discussion with the Committee.
- C. ~~The Chair shall appoint a~~ The Secretary ~~who~~ shall keep a true record of proceedings of all regular meetings of the Committee.
- D. The Chair shall have general supervisory powers of the Committee and shall preside and conduct all Committee meetings and set all Committee agendas.
- E. In the absence of the Chair, the Vice Chair shall execute all the powers of the Chair.
- F. The Chair, Vice Chair, and Past Chair will all be three year terms.
- G. If the Vice Chair cannot serve a term as Chair, the Mayor shall then appoint a Chair.

#### **PART V COMPENSATION**

- A. Members of the Committee shall serve without monetary compensation.
- B. Members may be compensated for reasonable expenses incurred for official responsibilities, if approved by the City Manager.

#### **PART VI EFFECTIVE DATE AND SEVERABILITY**

- A. This resolution shall take effect upon its passage.
- B. If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

**ADOPTED, RESOLVED, AND ORDERED, BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 5TH DAY OF JULY 2014.**

APPROVED:

ATTEST:

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Gary R. Gygi, Mayor

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Colleen Mulvey, City Recorder